



**IFB# 014-PAPER-004**

*(The above quote number must appear on all correspondence)*

**Bid Due:** 11/12/2013 at 1:00pm

*2 weeks from purchase order date as noted on purchase order*

**Requested by:** Caryn Appler, IMESD Director of Cooperative Purchasing ph: 541-966-3119, email for inquiries only\* : caryn.appler@imesd.k12.or.us

Please quote your best price, terms and delivery on the article(s) described below. Vendor *must* fill in entire item row or category (as marked) and complete boxes 1 thru 10 at the bottom of this form to receive consideration. Sign your firm name and official signature. FAX, MAIL or email (procurement@imesd.k12.or.us) COMPLETED FORM BACK TO BUYER. We will only consider alternate offers if specifications are included and products meet or exceed specification requested below. Please note samples may be requested for types/brand unfamiliar to IMESD and its state agency members.

***\*Emailed bid responses MUST BE ADDRESSED procurement@imesd.k12.or.us***

InterMountain ESD is seeking quotes for xerographic paper to be utilized by schools and cooperative members in Umatilla, Morrow, Baker, Gilliam, Grant, Harney, Hood River, Malheur, Union, and Wallowa Counties. Delivery will be to one location, InterMountain ESD Warehouse, 724 Airport Road, Pendleton, OR 97801.

*We quote you as below:*

**Please Print / Type**

**1 Company Name:** \_\_\_\_\_

**2 Phone Number:** \_\_\_\_\_

**3 Date:** \_\_\_\_\_

**4 Name:** \_\_\_\_\_

**5 Signature:** \_\_\_\_\_

**6 Pricing Firm Until:** \_\_\_\_\_

**7 Delivery Date:** \_\_\_\_\_

**8 Terms:** \_\_\_\_\_

\*Please quote price and delivery F.O.B. destination, InterMountain ESD, 724 Airport Road, Pendleton, OR 97801

**Paper Supplies**

ESD Item No.	Description	Est. Qty.	UOM	9. Your Price	Total	10. Your Item No. & Brand
51-310	White Xerographic, 8 1/2x11, 20#, minimum 92 bright, 10 reams per case, 500 shts/ per ream	2,520	Case	\$ -	\$ -	

*Thank you for your interest.*