



IFB# 016-PAPER-001

(The above quote number must appear on all correspondence)

Bid Due: 7/21/2015 at 1:00pm

2 weeks from purchase order date as noted on purchase order

Requested by: Staci Kunz ph: 541-966-3119

Please quote your best price, terms and delivery on the article(s) described below. Vendor *must* fill in entire item row or category (as marked) and complete boxes 1 thru 10 of this form to receive consideration. Sign your firm name and official signature. MAIL (2001 SW Nye Ave., Pendleton OR 97801) or email (procurement@imesd.k12.or.us) COMPLETED FORM BACK TO BUYER. Please note samples may be requested for types/brand unfamiliar to IMESD and its state agency members.

**Emailed bid responses MUST BE ADDRESSED procurement@imesd.k12.or.us*

****Bid response must be typed. Please use the Excel worksheet that is provided to respond. No hand written responses will not be accepted.****

Please note samples may be requested for types/brand unfamiliar to IMESD and its state agency members.

InterMountain ESD is seeking quotes for xerographic paper to be utilized by schools and cooperative members in Umatilla, Morrow, Baker, Gilliam, Grant, Harney, Hood River, Malheur, Union, and Wallowa Counties. Delivery will be to one location, InterMountain ESD Warehouse, 724 Airport Road, Pendleton, OR 97801.

We quote you as below:

Please Print / Type

1 Company Name: _____

2 Phone Number: _____

3 Date: _____

4 Name: _____

5 Direct Phone: _____

6 Signature: _____

7 Email: _____

8 Pricing Firm Until: _____

9 Delivery Date: _____

10 Terms: _____

*Please quote price and delivery F.O.B. destination, InterMountain ESD, 724 Airport Road, Pendleton, OR 97801

Paper Supplies						
ESD Item No.	Description	Est. Qty.	UOM	Your Price	Total	Your Item No. & Brand
51-310	White Xerographic, 8 1/2x11, 20#, minimum 92 bright, 10 reams per case, 500 shts/ per ream	2,520	Case	\$ -	\$ -	

Thank you for your interest.