



**IFB# 017-PAPER**

(The above quote number must appear on all correspondence)

**Bid Due: 05/23/2016, MONDAY, at 1:00 pm**

Delivery required 2 weeks from order date as noted on purchase order

**Requested by: Karli Miller ph: 541-966-3128**

Please quote your best price, terms and delivery on the article(s) described below. Vendor must fill in entire item row or category (as marked) and complete boxes 1 thru 10 of this form to receive consideration. Sign your firm name and official signature. Send completed form to:

**Mail:** IMESD Purchasing, 2001 SW Nye Ave, Pendleton, OR 97801  
**EMAIL:** purchasing@imesd.k12.or.us

Samples may be requested.

**\*\*Bid response must be typed. Please use the Excel worksheet that is provided.**

No hand written responses will be accepted.\*\*

InterMountain ESD is seeking quotes for xerographic paper to be utilized by schools and cooperative member in Umatilla, Morrow, Baker, Gilliam Grant, Harney, Hood River, Malheur, Union and Wallowa Counties. Delivery will be to one location; InterMountain ESD Warehouse, 724 Airport Rd, Pendleton, OR 97801.

We quote you as below:

- 1. **Company Name:** \_\_\_\_\_
- 2. **Phone Number:** \_\_\_\_\_
- 3. **Date:** \_\_\_\_\_
- 4. **Name:** \_\_\_\_\_
- 5. **Direct Phone:** \_\_\_\_\_
- 6. **Signature:** \_\_\_\_\_
- 7. **Email:** \_\_\_\_\_
- 8. **Pricing Firm Until:** \_\_\_\_\_
- 9. **Delivery Date:** \_\_\_\_\_
- 10. **Term:** \_\_\_\_\_

\*Please quote price and delivery F.O.B. destination, InterMountain ESD, 724 Airport Road, Pendleton OR 97801

**PAPER SUPPLIES**

ESD Item No.	Description	Est Qty	UOM	Your Price	Total	Your Item No. & Brand
51-310	White Xerographic, 8 1/2"x11", 20#, Minimum 92 Bright, 10 reams per case, 500 sheets per ream	2,520	Case	\$	\$	

