

All bidders shall quote your best price, terms and delivery F.O.B., InterMountain ESD, 724 Airport RD, Pendleton, OR 97801. Vendor *must* fill in entire item row or category (as marked) **and** complete boxes 1 through 8 at the bottom of this form to receive consideration. Vendors must include minimum quantity (manufacturer or vendor) for pricing quoted. Please note packaging/unit-of-measure (UOM) listed, and affected subtotals; contact IMESD with questions regarding accepted packaging/UOM. Bidders must sign your firm name and official signature. We will only consider alternate offers if specifications are included and products meet or exceed specification requested below. Mail bids to **InterMountain ESD Co-Op Purchasing, ATTN: Karli Miller, 2001 SW Nye Ave, Pendleton OR 97801.**

ESD Store #	ESD Co-Op	Est. QTY	UOM	Description/Specifications	MFR#	MFR MIN.	Price \$
<b>BINDERS</b>							
<b>Stiffened Vinyl 11 x 8 1/2in, 3-Ring</b>							
<b>Black</b>							
870-04	40-028	12	EA	1/2in			
867-04	40-025		EA	1in			
864-04	40-022	12	EA	1-1/2in			
4097-04	40-019		EA	2in			
858-04	40-016	12	EA	3in			
<b>Blue</b>							
869-04	40-027	24	EA	1/2in			
866-04	40-024	400	EA	1in			
3017-04	40-021		EA	1-1/2in			
860-04	40-018	24	EA	2in			
857-04	40-015		EA	3in			
<b>Red</b>							
871-04	40-029	40	EA	1/2in			
868-04	40-026		EA	1in			
865-04	40-023		EA	1-1/2in			
862-04	40-020		EA	2in			
859-04	40-017		EA	3in			
<b>Round Ring View 11 x 8 1/2in, 3-Ring, White</b>							
2146-04	40-031	500	EA	1in			
2147-04	40-032	250	EA	1-1/2in			
2148-04	40-033	250	EA	2in			
2149-04	40-034	24	EA	3in			

IFB# OFFICE

Deliveries Requested: Starting week of 7/1/2016, or 2 weeks from purchase order date.

ESD Store #	ESD Co-Op	Est. QTY	UOM	Description/Specifications	MFR#	MFR MIN.	Price \$
<b>BINDER CLIPS</b>							
4451-04		24		Mini			
1062-04	40-304	100		Small			
1096-04	40-305	300		Medium			
1097-04	40-306	150		Large			
<b>BINDING COMBS</b> Plastic, 19 hole length, for 11in paper, Black, 100/Box, GBC or approved equal							
881-04	40-039		BOX	1/4in			
882-04	40-040		BOX	3/8in			
883-04	40-041	50	BOX	1/2in			
884-04	40-042		BOX	5/8in			
885-04	40-043		BOX	3/4in			
<b>PORTFOLIOS</b> 2 horizontal pockets, w/o fasteners, 25/Box, Tang #575 or approved equal							
3029-04	40-051	100	BOX	Blue			
893-04	40-052	100	BOX	Red			
894-04	40-053	100	BOX	Yellow			
895-04	40-054	100	BOX	Assorted Colors			
<b>CALENDARS/HOLDERS &amp; GRADE BOOKS</b>							
3633-04	40-071	200	EA	Calendar, Desk Pad, School/Academic Year, 21-3/4x17in			
915-04	40-077	20	EA	Date Book, School/Academic Year, 1 month/2 pages, 9x12in			
4643-04	40-078	5	EA	Calendar, Wall, School/Academic Year, w/ hanger, 22x31-1/2in			
906-04		12	EA	Calendar, Refill, Jan-Dec (fits E17-00 base) 3-1/2x6in			
917-04	40-080	40	EA	Record book, 9 week, 8x10in			
919-04	40-082	40	EA	Teacher Plan Book, 40 week, 6 period, 8"x10"(in)			
920-04	40-083	40	EA	Record Book, Combined, 40 week, 9/10 Week, 6 periods, 8x10in			
921-04	40-084	40	EA	Record Book, Combined, 40 week, 9/10 Week, 8 periods, 8x10in			

ESD Store #	ESD Co-Op	Est. QTY	UOM	Description/Specifications	MFR#	MFR MIN.	Price \$
<b>ERASERS</b>							
937-04	40-125	100	PKG	Eraser, Pencil Cap, Chisel (Wedge) tip, 144/PKG			
2014-04	40-126		BOX	Eraser, Art Gum, 1x7/8in, 24/BOX			
939-04	40-127		DOZEN	Eraser, Kneaded, Large			
940-04	40-128	100	BOX	Eraser, Pink Pearl, 24/BOX			
<b>INDEX SETS</b>							
8-1/2x11in, 3-Ring							
2165-04	40-150	100	PKG	8-Tab, Clear, Insertable			
2158-04	40-151	100	PKG	8-Tab, Multicolor, Insertable, NOT BIG TAB			
2161-04	40-154		PKG	Write-On Tabs, 5-part, Erasable, Multicolor			
2159-04	40-155		PKG	Write-On Tabs, 8-Part, Erasable, Multicolor			
4104-04	40-157		PKG	5-Tab, Clear, Insertable			
2157-04	40-158	400	PKG	5-Tab, Multicolor, Insertable			
<b>BADGES</b>							
Self-adhesive, 3-3/8x2-1/4in, white w/ colored border, 100/PKG, rounded corner							
973-04	40-165	40	PKG	Blue			
974-04	40-166		PKG	Green			
976-04	40-168		PKG	Red			
977-04	40-169	40	PKG	White			
<b>MARKERS</b>							
Metal of Polypropylene, <b>Water Base Ink, Porous Tip</b> , 12/Box, Liquimark 11000 series or approved equal							
<b>Fine Line</b>							
4459-04	40-191	100	DOZEN	Black			
991-04	40-192		DOZEN	Blue			
992-04	40-193		DOZEN	Brown			
993-04	40-194		DOZEN	Green			
994-04	40-195		DOZEN	Orange			
995-04	40-196		DOZEN	Purple			
996-04	40-197		DOZEN	Red			
997-04	40-198		DOZEN	Yellow			

ESD Store #	ESD Co-Op	Est. QTY	UOM	Description/Specifications	MFR#	MFR MIN.	Price \$
<b>MARKERS</b>							
<b>Large/Jumbo</b> Metal of Polypropylene, <b>Water Base Ink, Chisel Tip</b> , 12/Box, Liquimark 81000 series or approved equal							
1008-04	40-211		DOZEN	Black			
1009-04	40-212		DOZEN	Blue			
1010-04	40-213		DOZEN	Brown			
1011-04	40-214	10	DOZEN	Green			
1012-04	40-215		DOZEN	Orange			
1013-04	40-216		DOZEN	Purple			
1014-04	40-217	10	DOZEN	Red			
1015-04	40-218		DOZEN	Yellow			
1016-04	40-219	100	SET	Assorted, 8/SET			
<b>MARKERS</b>							
<b>Large/Jumbo</b> Metal of Polypropylene, <b>Permanent Ink, Chisel Tip</b> , 12/Box, Liquimark 91000 series or approved equal							
1017-04	40-221	10	DOZEN	Black			
1018-04	40-222	50	DOZEN	Blue			
1019-04	40-223	10	DOZEN	Brown			
1020-04	40-224		DOZEN	Green			
1021-04	40-225	10	DOZEN	Orange			
1022-04	40-226		DOZEN	Purple			
1023-04	40-227		DOZEN	Red			
1024-04	40-228		DOZEN	Yellow			
1025-04	40-229		SET	Assorted, 8/SET			
<b>MARKERS</b>							
<b>Washable</b> Conical Tip, 8/SET, Crayola or approved equal							
1043-04	40-250		SET	Classic			
1044-04	40-251	50	SET	Tropical			
1045-04	40-252		SET	Bold			
1047-04	40-254	50	SET	Flourescent			

ESD Store #	ESD Co-Op	Est. QTY	UOM	Description/Specifications	MFR#	MFR MIN.	Price \$
<b>MARKERS</b>							
Fine Point, Permanent Ink							
<b>Sharpie</b>							
2025-04	40-210	200	SET	Black, Red, Blue, Green, Yellow, Orange, Purple, Brown			
5287-04	40-202	100	DOZEN	Black			
<b>HIGHLIGHTER PENS</b>							
Large chisel tip, fluorescents, 12/Box, Sanford 643XX or Dixon 470XX or approved equal							
<b>Large</b>							
1035-04	40-240		DOZEN	Green			
1036-04	40-241		DOZEN	Pink			
2048-04	40-242	150	DOZEN	Yellow			
<b>Small</b>							
Small chisel tip, fluorescents, 12/Box, Sanford 270XX or Bic Brite Liner or approved equal							
6049-04	40-244	50	DOZEN	Green			
6050-04	40-245		DOZEN	Pink			
6051-04	40-246		DOZEN	Yellow			
<b>PAPER CLIPS</b>							
6052-04	40-264		CARTON	#1 (regular size), 1000/Cartron			
6054-04	40-266		CARTON	Giant Gem, 1000/Cartron			
<b>PAPER PUNCHES</b>							
12120-04	40-282	10	DOZEN	Single hole w/ hinged catcher, Hand-held			
1074-04	40-283	15	EA	3-hole, light duty			
2300-04	40-284		EA	3-hole, heavy duty			
<b>PENCILS</b>							
<b>First Quality, w/ eraser</b>							
4228-04	40-294	200	DOZEN	#2			
3635-04	40-295	200	DOZEN	#2-1/2			
3636-04	40-296	50	DOZEN	#3			

ESD Store #	ESD Co-Op	Est. QTY	UOM	Description/Specifications	MFR#	MFR MIN.	Price \$
<b>PENCILS</b>							
<b>Medium Quality, w/ eraser</b>							
1078-04	40-286	<u>1000</u>	DOZEN	#2			
5455-04	40-287	<u>100</u>	DOZEN	#2-/12			
1079-04	40-288	<u>100</u>	DOZEN	#3			
<b>PENCILS</b>							
2005-04		<u>300</u>	DOZEN	#2, Tri-Write Pencil, Ticonderoga			
1084-04	40-293	<u>25</u>	DOZEN	Correcting Pencil, Red, w/ eraser			
6060-04	40-299	<u>25</u>	DOZEN	Mechanical, .5mm, Black			
1080-04	40-289	<u></u>	DOZEN	Primary, Medium Quality, w/ eraser			
<b>PENS</b>							
				Ball point, brass tip, carbide ball, 12/BOX, Bic, Sanford, Papermate, or approved equal			
<b>Fine Point</b>							
1101-04	40-310	<u>100</u>	DOZEN	Black			
1102-04	40-311	<u>150</u>	DOZEN	Blue			
1104-04	40-313	<u>50</u>	DOZEN	Red			
<b>Medium Point</b>							
1105-04	40-315	<u>200</u>	DOZEN	Black			
1106-04	40-316	<u>100</u>	DOZEN	Blue			
1108-04	40-318	<u>50</u>	DOZEN	Red			
1103-04	40-312	<u>20</u>	DOZEN	Green			
<b>STAPLES/STAPLERS</b>							
1185-04	40-440	<u>100</u>	EA	Stapler, Desk, Full-Strip, Black			
1187-04	40-442	<u></u>	EA	Stapler, Desk, Heavy Duty (120 sheet capacity)			
2291-04	40-443	<u></u>	EA	Stapler, Desk, Half-Strip, Gray			
5288-04		<u>50</u>	BOX	Staples, standard duty, <b>high quality</b> , 1/4in, 5000/box			
3082-04	40-447	<u></u>	BOX	Staples, standard duty, 1/4"(in), 5000/box			
2297-04	40-452	<u></u>	EA	Staple Remover			

ESD Store #	ESD Co-Op	Est. QTY	UOM	Description/Specifications	MFR#	MFR MIN.	Price \$
<b>TAPE</b>							
		1in core, 1296in length					
<b>Cellophane/Transparent</b>							
5295-04	40-480	24	DOZEN	1/2in			
5296-04	40-481		DOZEN	3/4in			
<b>Magic Mending</b>							
1212-04	40-486		DOZEN	1/2in			
1213-04	40-487		DOZEN	3/4in			
<b>Misc</b>							
12145-04	40-497	200	PKG	Carton Sealing/Packaging, <b>2inx55yd</b> , Clear, 3in core, 6 rolls/PKG			
1240-04	40-525	100	EA	Tape Dispenser, 1in core			
<b>MASKING TAPE</b>							
		60 yds/roll, 12 rolls/dozen					
2456-04	40-491		DOZEN	1/2in			
2457-04	40-492	12	DOZEN	3/4in			
2458-04	40-493	72	DOZEN	1in			
2459-04	40-494	12	DOZEN	1-1/2in			
2460-04	40-495	12	DOZEN	2in			
<b>FILE FOLDERS</b>							
		11 pt, 1/3 cut, 100/box, 5 boxes/case, letter size - 8-1/2x11in, Ampad or Oxford or approved equal					
<b>Color</b>							
12130-04	40-676	20	CASE	Assorted (1884-04)			
20647-40	40-669	10	CASE	Blue (1887-04)			
20649-40	40-670		CASE	Green (1892-04)			
20648-40	40-671		CASE	Red (1886-04)			
20650-40	40-672		CASE	Yellow (1888-04)			
<b>FILE FOLDERS</b>							
		11 pt, 100/box, 5 boxes/case, letter size - 8-1/2x11in, Ampad or Oxford or approved equal					
<b>Manila</b>							
1881-04	40-664	10	CASE	1/3 Cut (5292-04)			
1322-04	40-663	20	CASE	1/5 Cut (5293-04)			

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<b>INDEX CARDS</b>							
100/PKG, 10 PKG/BOX, BASIS 90, individually film wrapped pkgs, (Ruled: ruled 1 side only)							
<b>Ruled</b>							
6082-04	40-690		BOX	3x5in, Blue			
6083-04	40-691	10	BOX	3x5in, Canary			
6084-04	40-692	10	BOX	3x5in, Cherry			
6085-04	40-693		BOX	3x5in, Green			
6086-04	40-694	50	BOX	3x5in, White			
6087-04	40-695		BOX	4x6in, Blue			
6088-04	40-696		BOX	4x6in, Canary			
6090-04	40-698		BOX	4x6in, Green			
6091-04	40-699	10	BOX	4x6in, White			
6093-04	40-701		BOX	5x8in, Canary			
6095-04	40-703		BOX	5x8in, Green			
6096-04	40-704		BOX	5x8in, White			
<b>Plain, White</b>							
6101-04	40-709	50	BOX	3x5in			
6106-04	40-714	10	BOX	4x6in			
6111-04	40-719	20	BOX	5x8in			
<b>TABLETS</b>							
1442-04	40-825	10	PACK	Glued/Gummed Top, Canary, 8-1/2x11in, 50 sheets/pad, 12 pads/pack			
1452-04	40-846	0	PKG	Easel Pads, White, Self-Stick, 25x30in, Post-It or approved equal, 2 pad/pkg			
2207-04	40-848	50	DOZEN	Steno Pads, Ruled, Green, Spiral, 6x9in, 80 sheets/pad, 12 pads/dozen			
<b>NOTE PADS (Sticky notes/Post-it notes)</b>							
100 sheets/pad, 12 pad/dozen							
2117-04	40-770	100	DOZEN	1-1/2x2in, Yellow			
2115-04	40-782	200	DOZEN	1-1/2x2in, Neon Assortment			
2119-04	40-771	100	DOZEN	3x3in, Yellow			
2123-04	40-780	100	DOZEN	3x3in, Pastel Assortment			
2122-04	40-781	100	PKG*	3x3in, Neon Assortment *100 sheets/pad, 5 pad/pkg			
7488-04		20	PKG*	3x5in, Ultra Assortment *100 sheets/pad, 5 pad/pkg			
1413-04	40-772	50	DOZEN	3x5in, Yellow			

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<b>PAPER</b>								
		8-1/2x11in, 500 sheets/ream						
<b>Graph Paper</b>								
1338-04	40-679		REAM	1/8in, 3-hole				
1337-04	40-678		REAM	1/8in				
1340-04	40-681	250	REAM	1/4in				
1341-04	40-682	100	REAM	1/2in				
1342-04	40-683		REAM	1in				
<b>Notebook Paper</b>								
1344-04	40-687	100	REAM	Wide Ruled, left margin				
1345-04	40-688	100	REAM	College Ruled, left margin				
<b>Newsprint</b>								
1387-04	40-741	12	REAM	White, 1/2in heading, 1/4in solid/slotted				
1389-04	40-743	12	REAM	Grade 3, no heading, 5/16in solid/slotted				
<b>Penmanship</b>								
2181-04	40-815		REAM	3/8in ruled, APC #120				
<b>Primary</b>								
1440-04	40-818	10	REAM	8-1/2x11in, 3/8in(ruled), White				
4721-04	40-819		REAM	16x10-1/2in, 5-1/4in heading, white				
<b>DRY ERASE/WHITEBOARD</b>								
2066-04	40-248	1000	SET	Markers, 4 color set (blue, black, red, green), chisel tip, low odor				
12119-04	40-249	50	DOZEN	Eraser, soft pile				
12134-04	41-905	12	DOZEN	Surface cleaner spray, 8 oz./bottle, 12 bottles/dozen				
4532-04	41-906		GAL	Surface cleaner spray, gallon				

IFB# OFFICE

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ESD Store #	ESD Co-Op	Est. QTY	UOM	Description/Specifications	MFR#	MFR MIN.	Price \$
<b>NOTEBOOKS</b>							
				Spiral, Assorted Color Covers, 10-1/2"x8"(in)			
4281-04	40-686	3000	EA	College Ruled			
2209-04	40-685	2000	EA	Wide Ruled			
<b>HANGING FILE FOLDERS</b>							
<b>1/3 cut</b>							
12128-04	40-657	10	CASE	Green			
<b>1/5 cut</b>							
13028-04	40-648	5	CASE	Blue			
12125-04	40-653		CASE	Orange			
12123-04	40-651		CASE	Red			
12126-04	40-656	5	CASE	Green			
12122-04	40-650		CASE	Violet			
12124-04	40-652		CASE	Yellow			
<b>MISC</b>							
925-04	40-089	50	DOZEN	Clipboard, 9x12in, metal clip, 1/2in hanging hole opening			
954-04	40-145	200	ROLL	Laminating Material, 25inx500ft, Smooth, Clear, 1in core, 1.5 mil			
3287-04	40-270	150	EA	Pencil Sharpener, Electric, HD w/ shaving receptacle			
1123-04	40-344	20	DOZEN	Protractor, plastic, 6in			
1160-04	40-394	100	DOZEN	Scissors, 8in, sharp point			
6069-04	40-399	100	DOZEN	Scissors, 5in, blunt tip (for children)			
1251-04	40-545	50	BOX	Push pins, Assorted, 1/2in plastic head, 3/8in steel point, 100/box			
2355-04	40-638	200	EA	Adding/Calculator roll, White, 2-1/4in			
1232-04	45-514	50	ROLL	Book Tape, Clear, 3inx15yd			
1098-04	40-307		BOX	Bull Dog Clip, 1-1/4x7/6in			
1099-04	40-308		BOX	Bull Dog Clip, 2-1/4x1/2in			
1100-04	40-309		BOX	Bull Dog Clip, 3x1in			
2637-04	40-190		BOX	Laser Labels, White, 2x4in, 2 across, 10/sheet, 100 sheets/box			
2633-04	40-189		BOX	Laser Labels, White, 1x2-5/8in, 3 across, 30/sheet, 100 sheets/box			
1306-04	40-644		BOX	Prong Fasteners, Self Adhesive, 1in capacity, 100/BOX			
1133-04	40-357	24	DOZEN	Ruler, 12in, Metal Edge, Metric & English			
1290-04	40-626	40	EA	Wire Basket, Stackable, Chrome, 14x10x3in			

**\*\*PLEASE SEE NEXT PAGE FOR REQUIRED VENDOR INFORMATION!\*\***

**Part B: Specifications and Special Terms and Conditions**

Deliveries Requested: Starting week of 7/1/2016, or 2 weeks from purchase order date.

<b>Please print/type</b>	
<b>1) Company Name</b>	_____
<b>2) Phone Number</b>	_____
<b>3) Date</b>	_____
<b>4) Print Name</b>	_____
<b>5) Signature</b>	_____
<b>6) Pricing Firm Until:</b>	_____
<b>7) Delivery Date</b>	_____
<b>8) Terms</b>	_____
<b>9) Additional Notes</b>	_____
	_____
	_____
	_____
<b>**Vendor must complete boxes 1 - 8 to receive consideration</b>	